

Standing at the apex of an effective and efficient court system, the Supreme Court's vision is to be a "Leading, Trusted Judiciary. Ready for Tomorrow". Our mission is to provide accessible justice that commands trust, respect and confidence. These are our success outcomes:

- A thought leader in jurisprudence and court excellence.
- Effective access to fair hearing.
- High performing, service-oriented and passionate workforce.
- Innovative and future-ready organisation.

A career in the Supreme Court will enable you to contribute and enhance the administration of justice. You will be part of a committed team of professionals who seek to provide access to justice with fairness, impartiality, integrity and responsiveness.

We welcome you to join our team as:

ASSISTANT DIRECTOR, OFFICE OF TRANSFORMATION AND INNOVATION (2-YEAR CONTRACT)

The Office of Transformation and Innovation (Judiciary) ("OTI") is looking to recruit an Assistant Director. OTI is the central unit overseeing transformation across the whole of Judiciary, comprising the Supreme Court, State Courts and Family Justice Courts. OTI's mandate is to drive business and operating model shifts, policy and service delivery transformation, and implement technology and data capabilities across the Judiciary.

A priority of the Judiciary over the mid-term is innovation and technology. OTI is responsible for the entire transformation cycle: from horizon-scanning, strategy and policy planning, to business process re-engineering and technology implementation. Three key themes have been identified for action:

- a) access-to-justice initiatives;
- b) efficiency initiatives; and
- c) better use of data.

Intensive effort is required in terms of change management and product development.

The Assistant Director, Transformation and Innovation (Judiciary) will:

- assist the Chief Transformation and Innovation Officer (Judiciary) and take charge of specific projects and initiatives as assigned;
- be expected to formulate policy positions (eg, the availability of audio recordings to parties of disputes);
- conduct legal research into issues affecting the work of OTI;
- help to advance the Government's policies where data sharing is concerned; and
- work with technology vendors in partnership with the Courts' IT departments and with all stakeholders in the Courts of the Future and other IT projects.

Requirements:

- A law degree is essential.
- At least 4 years of Post-Qualification Experience (PQE).
- Ability to understand the needs of different stakeholders and document them accurately.
- Ability to write effectively, formulate and articulate credible policy positions for consideration by supervisors or senior decision makers in the Judiciary and relevant agencies.
- Ability to work independently and accomplish objectives in a fluid, often unprecedented, work environment.
- Experience with technology and/or business process re-engineering would be advantageous.

Interested applicants can apply through the Singapore Public Service Job Portal at www.careers.gov.sg. Alternatively, please complete and submit the Public Service application form which is available at www.supremecourt.gov.sg together with your relevant certificates by **5 May 2021** to:

Supreme Court
HR Department
Corporate Services Directorate,
1 Supreme Court Lane, Singapore 178879

Only short-listed candidates will be notified. Thank you for your interest in this position and in the Supreme Court.