

Standing at the apex of what is widely acknowledged as one of the most effective and efficient court systems, the Supreme Court's mission is to lead the effective administration of justice with fairness, impartiality and ensuring access to justice for all. We seek to inspire public trust through an effective and responsive justice system.

At the Supreme Court, our push for service excellence centres on raising service quality through learning and innovation while encouraging respect, trust and teamwork amongst fellow colleagues.

A career at the Supreme Court will enable you to contribute and enhance the administration of justice in Singapore. We value your contribution and creativity in our workplace.

We welcome you to join our team as:

#### **MALAY LANGUAGE EXECUTIVE**

You are expected to render accurate and professional interpretation in court and chamber hearings as well as translation of court documents in English, Malay and/or dialects like Javanese, Boyanese and Bugis. You will also be required to perform duties as a Commissioner for Oaths and any other duties in the administration of justice.

In addition to the duties above, you may be required to carry out strategic and managerial roles within the organisation.

Requirements:

- Proficiency in the Malay and English Languages is important as there is a need to interpret / translate Malay to English or vice versa.
- Academic Qualifications in Malay Language/Studies or English. Candidates with substantial relevant working experience and proficiency in the Malay Language may also apply.
- Knowledge in writing and reading Jawi is an added advantage.
- All candidates are required to sit for a pre-selection test.

The details of this position are also available in the Singapore Public Service Job Portal at [www.careers.gov.sg](http://www.careers.gov.sg). If you have what it takes to excel in this role, please send us your application form which is available at [www.supremecourt.gov.sg](http://www.supremecourt.gov.sg) together with your relevant certificates by **28 March 2019** to:

Supreme Court  
HR Department  
Corporate Services Directorate,  
1 Supreme Court Lane, Singapore 178879

Only short-listed candidates will be notified. Thank you for your interest in this position and in Supreme Court.