

Standing at the apex of an effective and efficient court system, the Supreme Court's vision is to be a "Leading, Trusted Judiciary. Ready for Tomorrow". Our mission is to provide accessible justice that commands trust, respect and confidence. These are our success outcomes:

- A thought leader in jurisprudence and court excellence;
- Effective access to fair hearing;
- High performing, service-oriented and passionate workforce; and
- Innovative and future-ready organisation

A career at the Supreme Court will enable you to contribute and enhance the administration of justice. You will be part of a committed team of professionals who seek to provide access to justice with fairness, impartiality, integrity and responsiveness.

We welcome you to join our team as:

### **ASSISTANT DIRECTOR, COURT TECHNOLOGY – SPECIAL PROJECT (2-YEAR CONTRACT)**

The Assistant Director will spearhead the technology refresh project for the Court Audio Services. It comprises the recording of court audio, provision of speech-to-text services during hearings, private transcription as well as delayed transcription services.

#### **Key Responsibilities:**

- Draft the specifications for the RFQ to Govtech to secure the GCC based in GovTech bulk tender.
- Liaise with Govtech and vendor on the implementation of GCC and its infrastructure to fulfil the operational requirements in the Courts.
- Be Involved in supporting infrastructure architecture, resource planning, system performance and overall infrastructure operating environment for either on-premises infrastructure or one or more cloud computing platform, or both.
- Lead the development of application infrastructure reference architecture, system integration and infrastructure performance management practices.
- Be the Point-of-Contact of Infrastructure team for new application system initiatives and to support/assist in application infrastructure reference architecture design, system integration and acceptance and infrastructure performance testing
- Manage both on-premises and Cloud infrastructure services to support application systems environments by working closely with the Applications team.
- Understand application systems operations environment and drive Architecture Review and Governance Process to ensure smooth and sustainable operations (including resiliency requirements).
- Oversee the reliable operations of backend application infrastructure components (From server hardware till OS layer including virtualization technology, storage and backup) supporting end user and application systems.
- Oversee system Disaster Recovery plans with inputs from application and technical teams.

- Manage vendor in accordance with the contract specification and service level agreements.
- Monitor the project status and provide regular and timely feedback.
- Implement change management strategies for the project, training of users and the preparation of training manuals.
- Work with stakeholders to ensure smooth deployment and adoption of new solution.
- Maintain proper documentation and records in compliance with audit requirements and responsible for all project related administration.

**Requirements:**

- Qualifications in Computer Science/Electronics Engineering/Information Technology or equivalent
- Minimum 5 years of relevant working experience, with proven records of having utilised architect design capabilities in the area of infrastructure management for both on-premises and Cloud workloads
- Certification in one or more Cloud Technology platform (either in Architecture, DevOps or System Administration/SysOps track) will be preferred
- Successful candidates need to demonstrate either deep or broad (or both) level of technical expertise in the area of Infrastructure Services, with appreciation in one or more areas of Infrastructure Management, Cloud Computing and DevOps Engineering concepts
- Proactive and dedicated individual with good leadership and multi-tasking capabilities
- Be well versed with data security policy as well as IM8
- Good communication skills, both oral and written, with the ability to present ideas and influence stakeholders
- Knowledge of the law and prior experience in handling systems implementation in the judiciary will be an advantage

Interested applicants can apply through the Singapore Public Service Job Portal at [www.careers.gov.sg](http://www.careers.gov.sg). Alternatively, please complete and submit the Public Service application form, which is available at [www.supremecourt.gov.sg](http://www.supremecourt.gov.sg) together with your relevant certificates by **5 May 2021** to:

Supreme Court  
HR Department  
Corporate Services Directorate,  
1 Supreme Court Lane, Singapore 178879

Only short-listed candidates will be notified. Thank you for your interest in this position and in the Supreme Court.